



DESIGN REVIEW BOARD (DRB) SUBMITTAL

OWNER/BUILDER INFORMATION (Remington Homes)- Due to the fact that your landscaping is maintained by the Solterra Patio Homeowners Association, all front and rear yard improvements must be approved by the Solterra Patio HOA prior to submitting to the Solterra HOA Design Review Board. Please use this application and follow the instructions below for all front and rear yard improvements.

PROPERTY ADDRESS _____ NAME(S) OF PROPERTY OWNER(S) _____

BUILDER: Remington _____ EMAIL ADDRESS _____

PHONE 1- _____ TYPE OF REQUEST - _____

LANDSCAPE SUBMITTAL PROCESS FOR PATIO HOMES

TYPE OF REQUEST (indicate which)	FEE	Email	Mail
<u>New Landscape/Hardscapes Plans:</u> For a homeowner/builder submitting their landscape plan for the 1 st time, or for a homeowner proposing extensive revisions to an existing approved plan.	\$200.00	Please EMAIL a PDF of the plan (scaled to 24"x36"), and/or any photos, illustrations, etc. to: Stillwater Community Management Holly Bristol Email: holly.bristol@scmhoa.com Ph: 303-872-9224 Ext. 101	Please send ONLY this application and fee payable to the Solterra Design Review to: Overlook Property Management 6860 S. Yosemite Ct., Suite 2000 Centennial, CO 80112 Email: Support@overlookproperty.com Ph: 303-991-2192 Ext. 4
<u>Minor Changes to Existing Landscape/Hardscapes/Exterior Structures</u> Additional Trees, Shrubs, Patio/Deck improvements, etc.	\$75.00	Please EMAIL a PDF of the plan (scaled to 24"x36"), and/or any photos, illustrations, etc. to: Stillwater Community Management Holly Bristol Email: holly.bristol@scmhoa.com Ph: 303-872-9224 Ext. 101	Please send ONLY this application and fee payable to the Solterra Design Review to: Overlook Property Management 6860 S. Yosemite Ct., Suite 2000 Centennial, CO 80112 Email: Support@overlookproperty.com Ph: 303-991-2192 Ext. 4

Neighboring Property- Owner Acknowledgment

My signature on this form indicates that I have seen the plans for my neighbors proposed improvement. Adjacent property owner's initials or refusal to initial the plans does not and will not indicate approval or disapproval of a project, but only that they are aware of the scope and concept of the project.

Name (printed)	Signature/Date	Address
_____	_____	_____
_____	_____	_____
_____	_____	_____

OWNER/BUILDER ACKNOWLEDGEMENT

In signing this application, I certify that all I will receive approval for the Solterra Patio Homeowners Association and that all the information provided by me in connection with my application is true and complete. I understand that any misstatements, falsification or omission of information shall be grounds for denial of this application. I further understand that in the event that the Design Review Board (DRB) fails to approve or disapprove any application within forty-five (45) days after submission of all information and materials reasonably requested, this application shall be deemed rejected. Prior to receiving approval I agree not to begin property improvements or modifications until the DRB notifies me in writing of their decision. DRB approval does NOT substitute for any Local, County and State required permits. The Owner/Builder is responsible for adhering to all Local, County and State guidelines. If any changes are made that have not been approved or conform to Local, County and State guidelines or per the governing documents, the DRB may require that Owner/Builder to change or remove the improvement.

Owner/Builder Signature: _____ Date: _____

Solterra Patio Homeowners Association Approval

Signature: _____ Date: _____