

Auto pay is now available to the Fossil Ridge Metro District homeowners. Please return this form to Overlook Property Management, 6860 S. Yosemite Ct. #2000, Centennial, CO 80112 by the 25<sup>th</sup> of the month prior to your payment due date. Please, do not forget to include a voided check. **Only current charges can be paid with auto pay, if you have a past due balance, you must include payment for that amount with this form.** If you have any questions, please call Nicole at 303-991-2192.

**Fossil Ridge Metro District  
Authorization for Automatic Payment of District Assessments and Sewer Fees**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Fossil Ridge Metro District Account #: \_\_\_\_\_ Telephone: \_\_\_\_\_

I authorize Overlook Property Management as Agent for the Fossil Ridge Metro District to instruct my banking institution to make current assessment payments and current sewer payments from the account listed below. I understand this authorization may be revoked at any time by notifying Overlook Property Management in writing.

Financial Institution: \_\_\_\_\_

Routing Number: \_\_\_\_\_

Account #: \_\_\_\_\_

Account Type: \_\_\_\_ Checking or \_\_\_\_ Savings

**\*\*\*\*\*Attach a voided check here.\*\*\*\*\***

- Auto pay debits are taken out of your account on or around the 5<sup>th</sup> of each quarter a payment is due.
- Auto pays returned for insufficient funds and closed accounts will incur a \$25.00 service charge and auto pay privileges will be revoked.
- All changes to auto pay must be requested in writing and must be received by Overlook Property Management no later than the 25<sup>th</sup> of the month prior to your next payment due date.
- Please keep a copy of this form for your records.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_